

DocToDoctor App User Guide

A visual guide.

Introduction

DocToDoctor is a secure application to manage your patients' clinical information.

DocToDoctor is a Global Protection System for Clinical Information on mobile devices.

The DocToDoctor App grants you privacy, security, legality, intimacy and communication the most secure way possible.

For further information you can visit our website **www.doctodoctor.com** and get to know more about the app and its benefits.

Download the App

The DocToDoctor App is ready for Apple users and Android users.

Search for the DocToDoctor App on the AppStore or Google Play. Note that the publisher is Molinapps.

In case you still haven't downloaded the App you can click on the linked buttons to go to the AppStore or PlayStore depending of your phone.

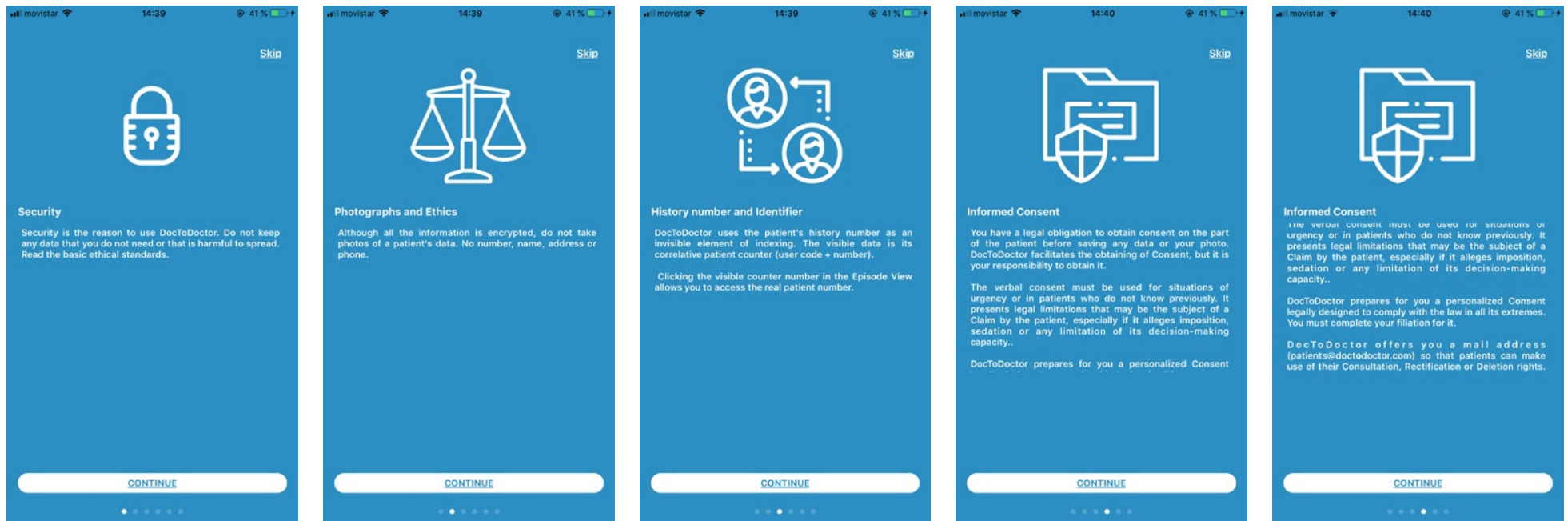
Now available to download on:



1. Introduction screen

Introductory basic information

First access prompt you with basic information you must know about the way the app works.



2. Acceptance

Accepting Terms&Conditions and Data Treatment

Read and Accept the App's Terms&Conditions and our Data Management Policy in order to have access to the app.

movistar 14:40 41 %

Terms, Conditions and Data Protection Policy

To make use of this app it is necessary the acceptance during its first use, of the Term and Conditions as well as the Data Protection Policy.

Please read these two texts carefully in the links that we provide below and, a Once read and understood, accept them in order to start using this App.

If you do not agree with the Terms and Conditions or the Data Protection Policy, you should avoid installing this App or uninstalling and/or stop using it.

☐ Accept [Terms and Conditions](#)

☐ Accept [Data Protection Policy](#)

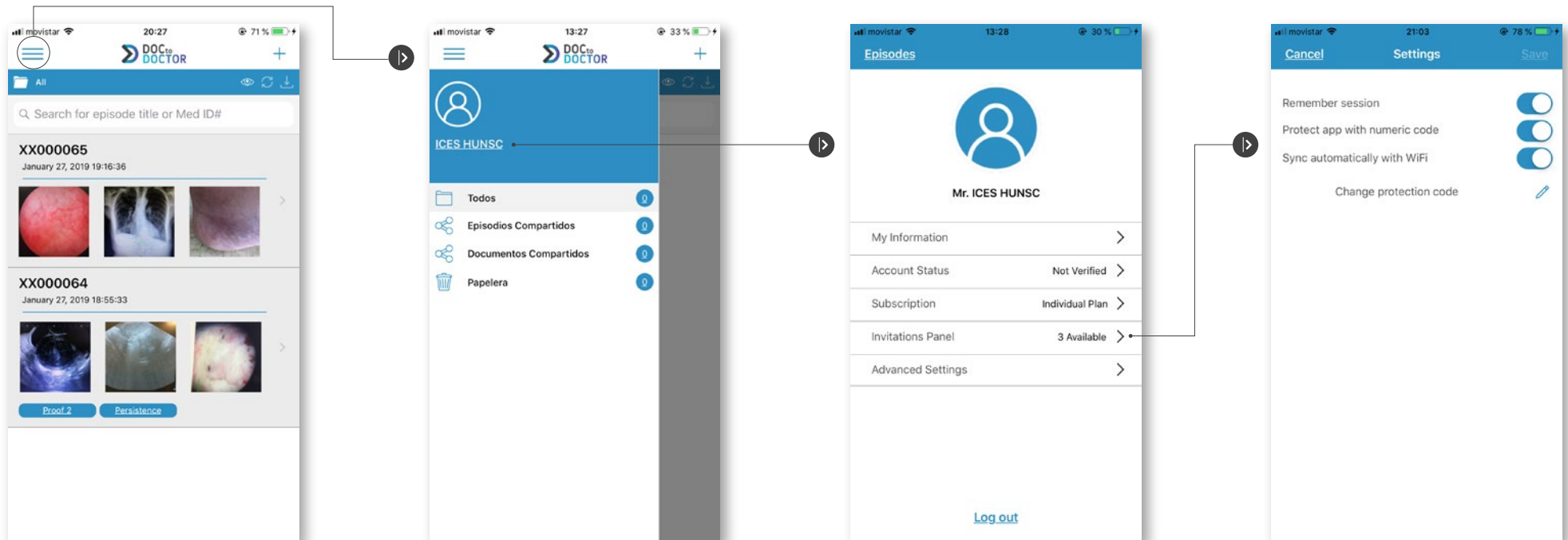
[START CREATING PROTECTION CODE!](#)

• • • • • • •

3. User profile

User Account Management

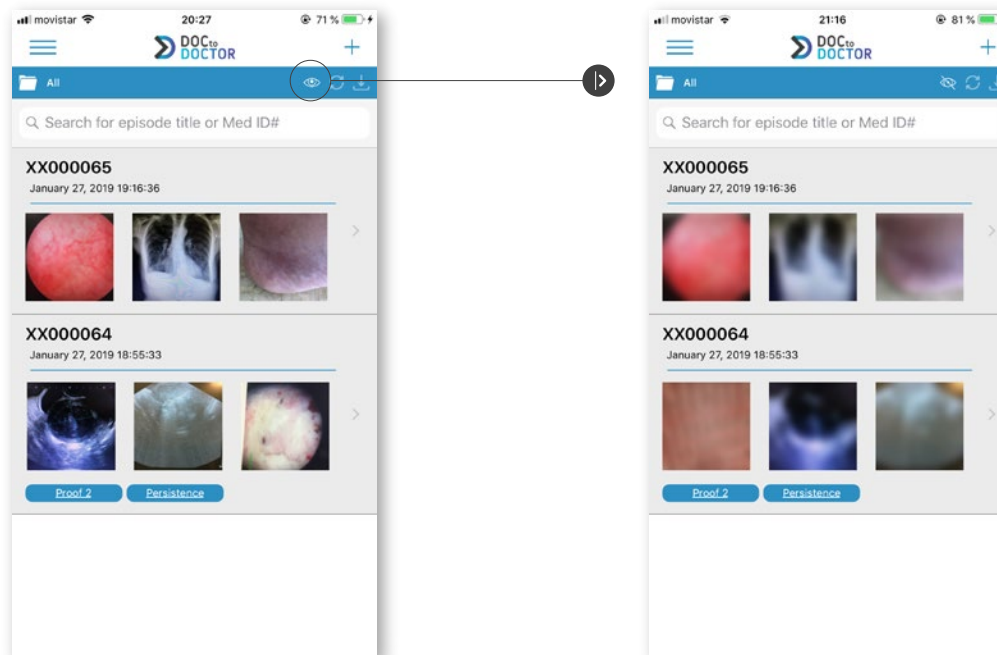
In your profile you can activate advanced settings as remembering session, protect app with numeric code and sync automatically when you are connected to WiFi.





4. Episodes Main Management

Blur images in episode main screen

Blur/Unblur the pictures while navigation through episodes to avoid disturbing passing-by observers.



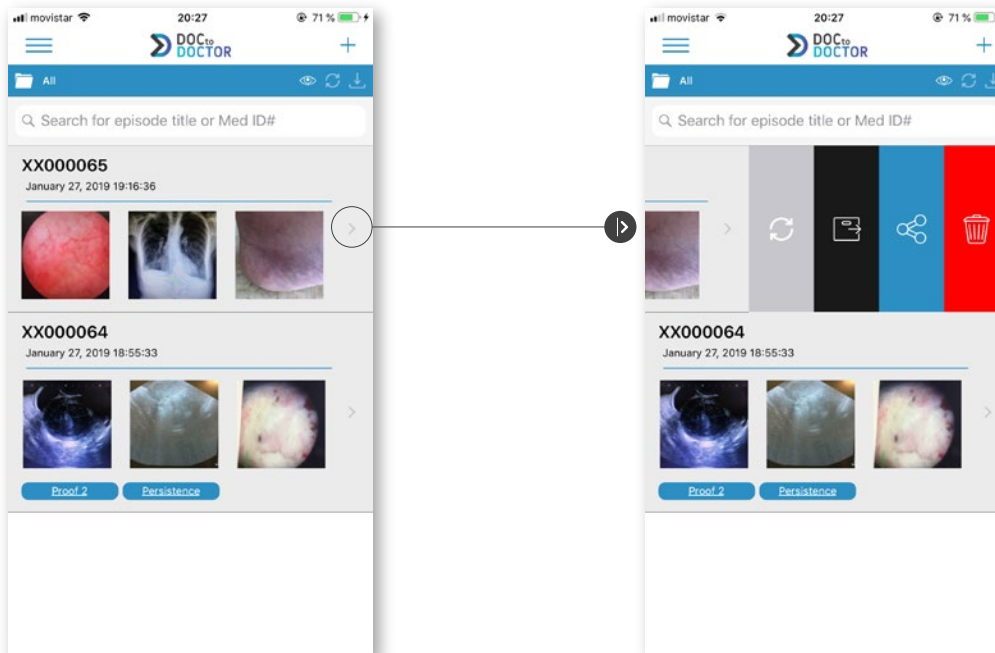
Icon Status

-  Blur mode deactivated
-  Blur mode activated

4. Episodes Main Management

Global actions

Swipe back & forth if there are more than 3 photos.
Slide out to the left the symbol < to access Action Menu.



Icon Status



Force Synchro



Move to (Folder)



Delete Episode

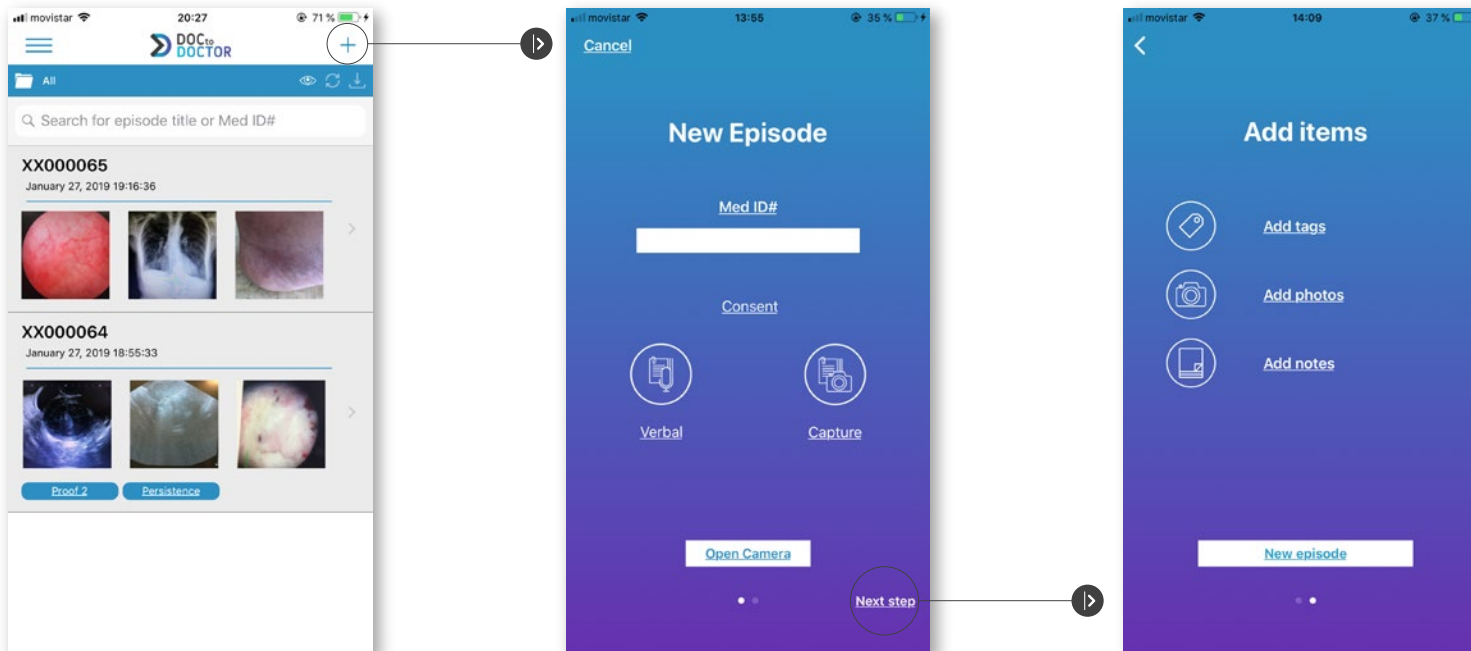


Force Share

4. Episodes Main Management

Adding new episode

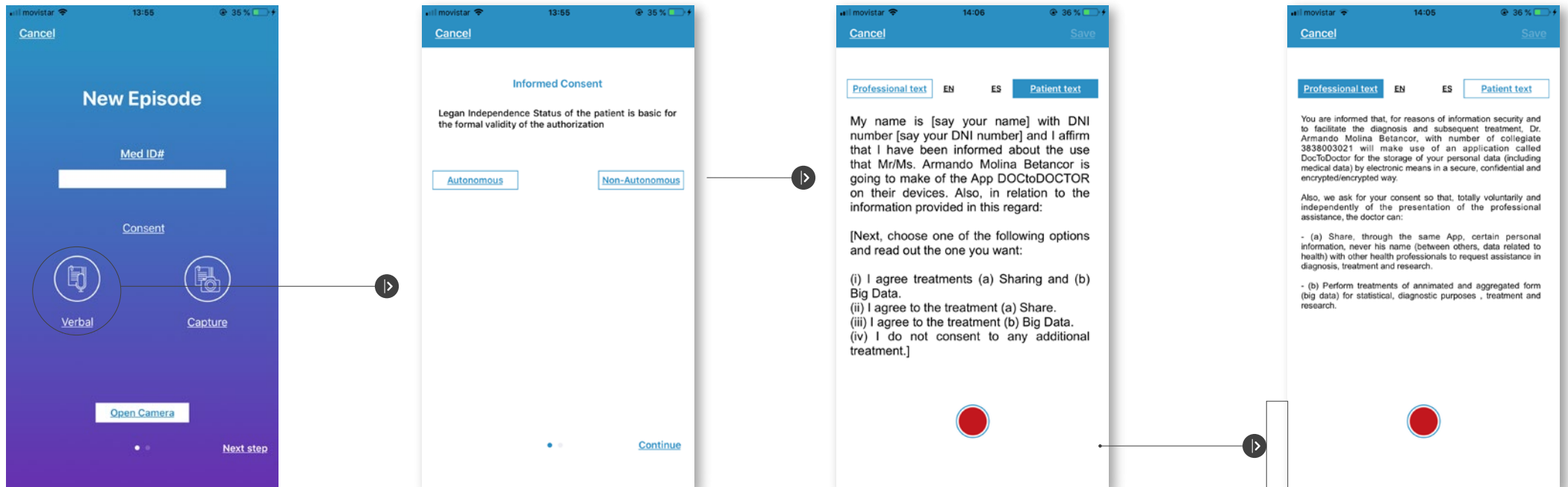
Insert a Medical ID# in the box. If not, it will assign an Unnamed00nn by default
You should add a Patient Consent, either verbal or capturing a written Consent.
You can skip this step if necessary.



4. Episodes Main Management

Verbal patient Consent

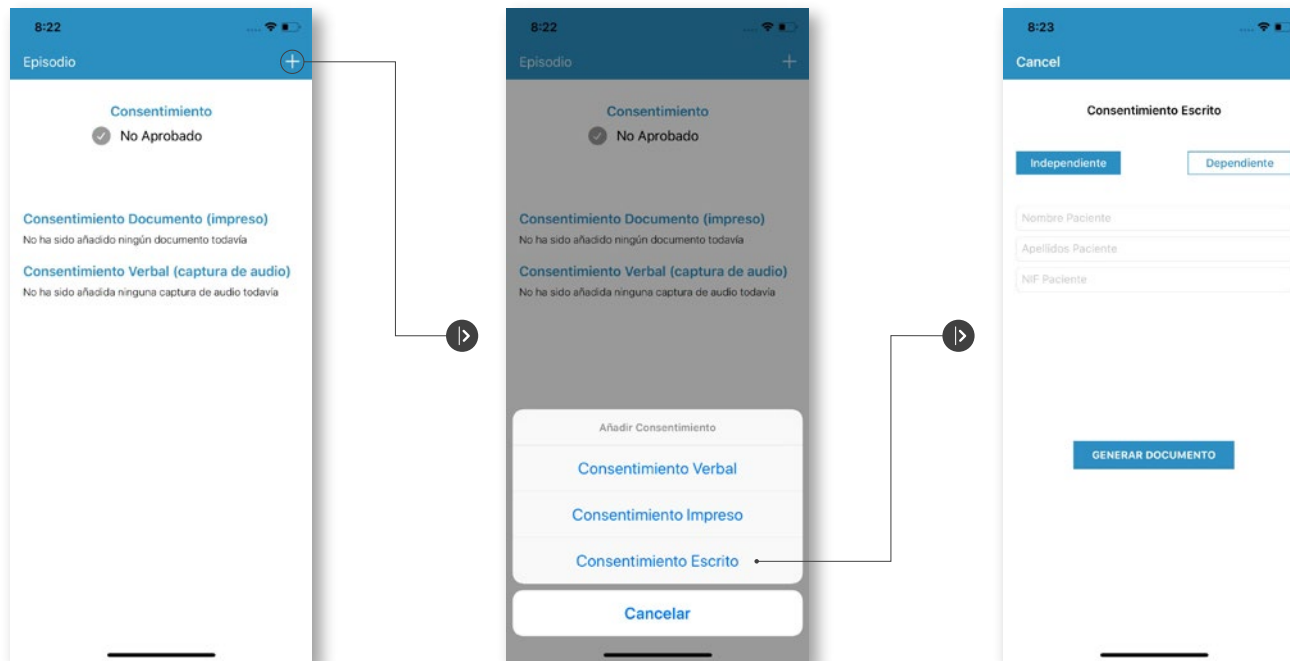
In Verbal Consent you have to choose if the patient is Autonomous or not.
The Professional text will show up, and you have to read it to the patient or relative.
You can record your dictation.



4. Episodes Main Management

Written patient Consent

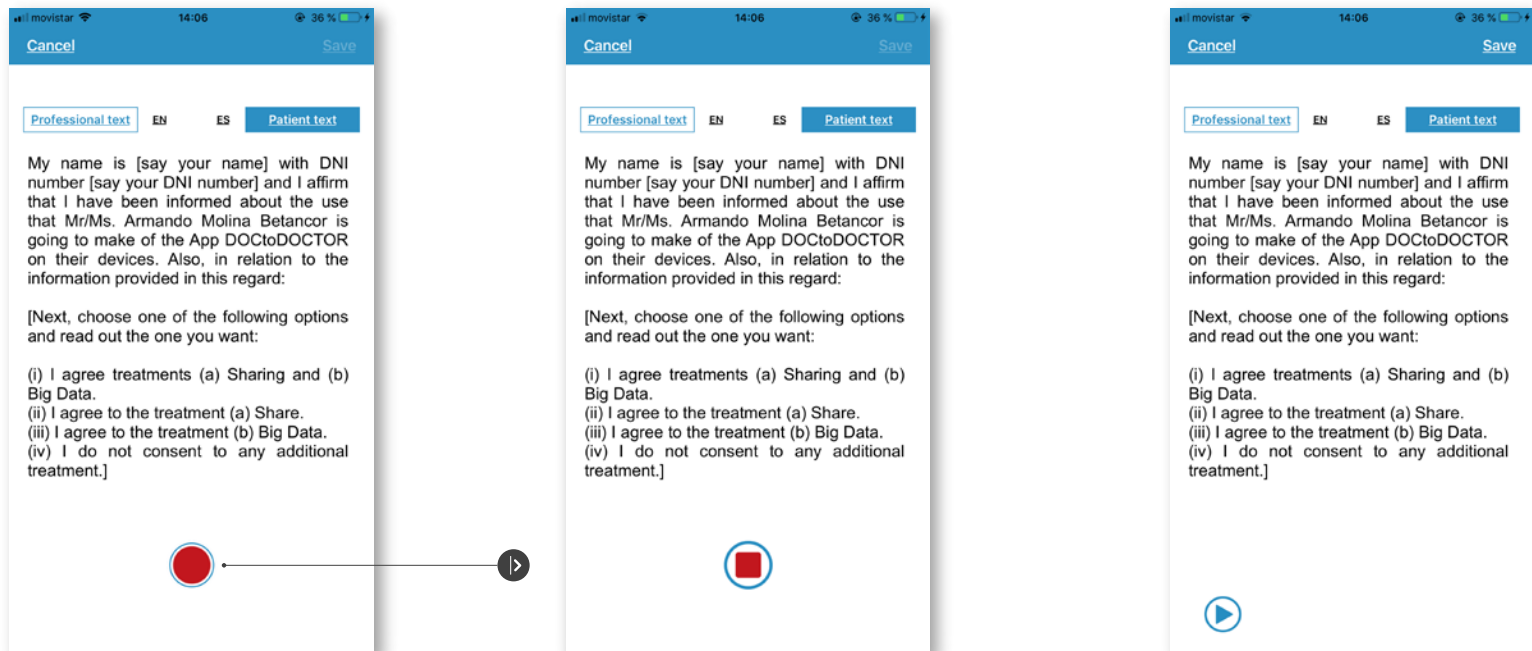
In Verbal Consent you have to choose if the patient is Autonomous or not.
The Professional text will show up, and you have to read it to the patient or relative.
You can record your dictation.



4. Episodes Main Management

Verbal patient Consent

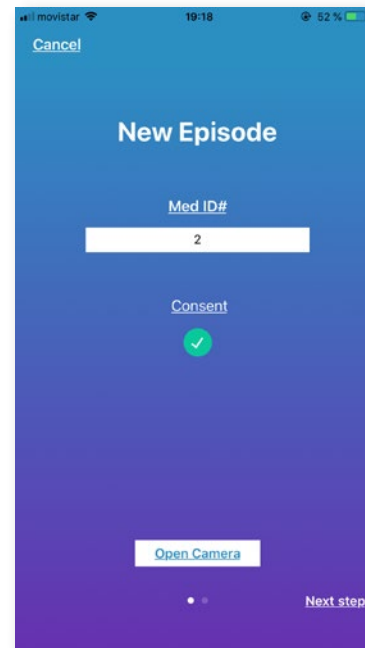
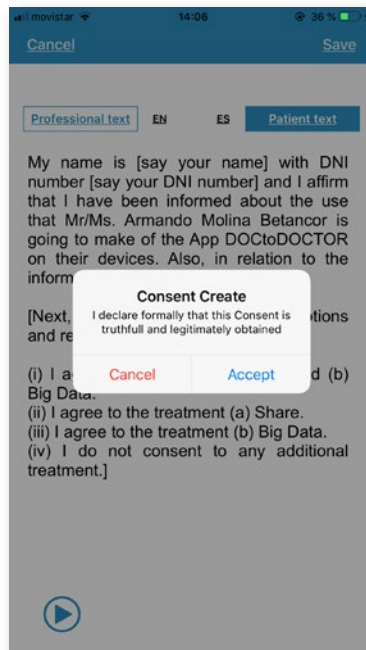
Invite the patient to read the Patient Text or to repeat your words reading it.
If not recording from previous screen, press de red button to start recording.
Tapping again finish the recording; the patient can listen to confirm his/her approval.
Press Save.



4. Episodes Main Management

Adding new episode and verbal patient consent

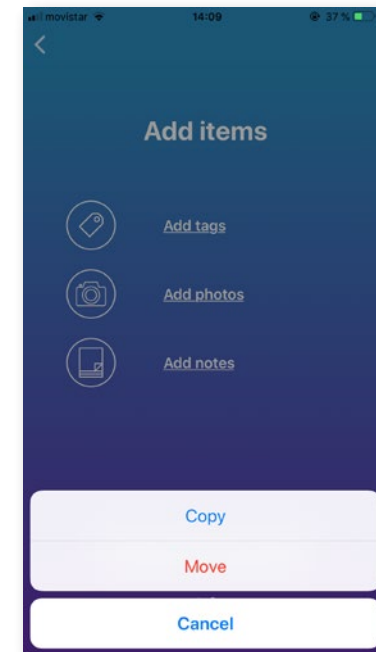
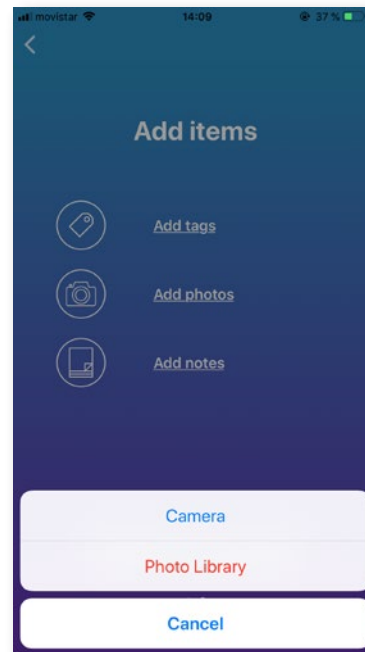
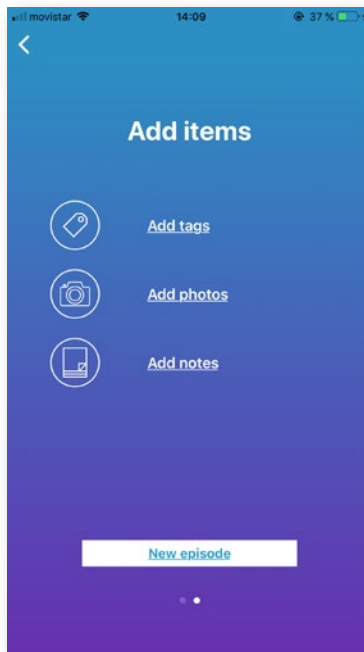
The user must validate the patient consent. With the patient consent approved you can either jump to the camera or choose Next Step.



4. Episodes Main Management

Adding Items to the episode

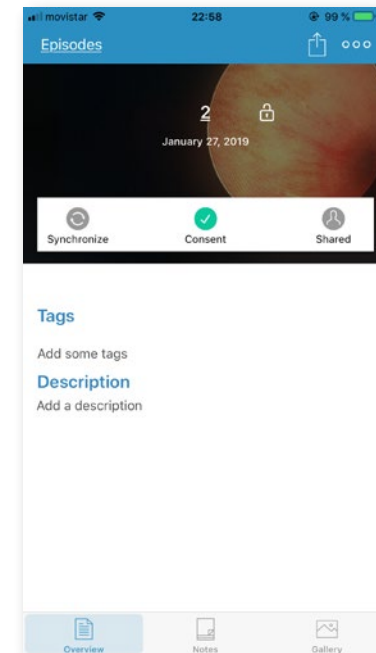
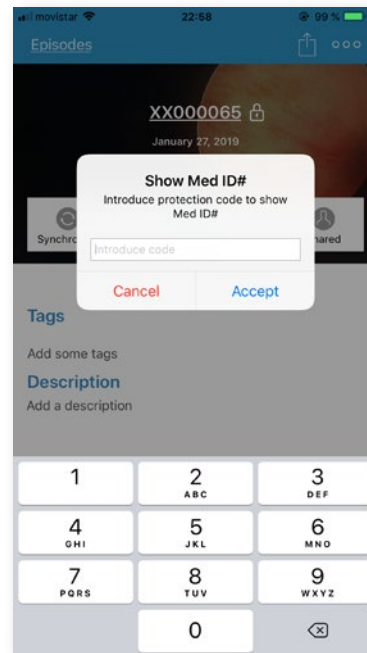
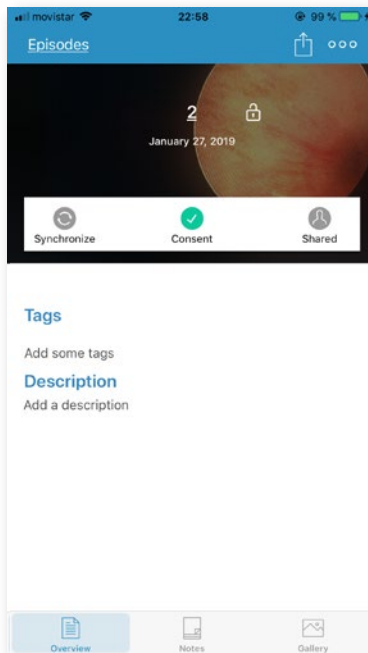
The episode can be cancelled anytime. If select Add Photos, you'll have the option between Importing for your device Library (moving, deleting or just copying into the app), or access directly the Camera.



5. Single Episode Management

Finding you the Patient ID#

The only way to know the original ID# of the patient is by tapping on the Pseudonymized name and entering your protection code. Please note that we have no access to the original ID#, only you in your device.

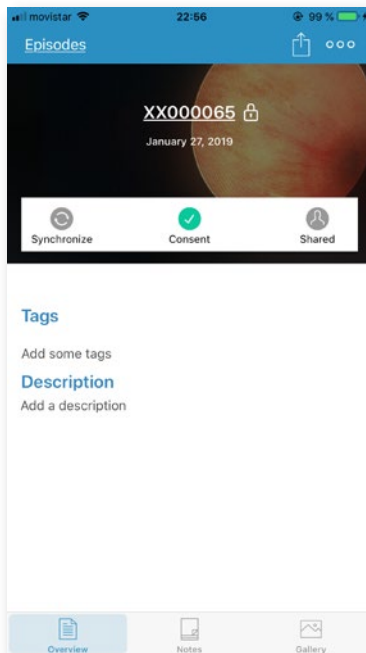


6. Single Episode View

Upper Screen

Back to episodes / and global actions to share, move to fold or delete the episode actions are in the first row.

Status bar (Synchro / Consent / Shared) in the central row



Episode takes you back to the Episode list view.



Move or delete.



Episode sharing.



Tap button to force Synchro.



Active button to Consent Screen.



Non-active means episode isn't shared.



Green if forced Synchro.



Green if consent is added.



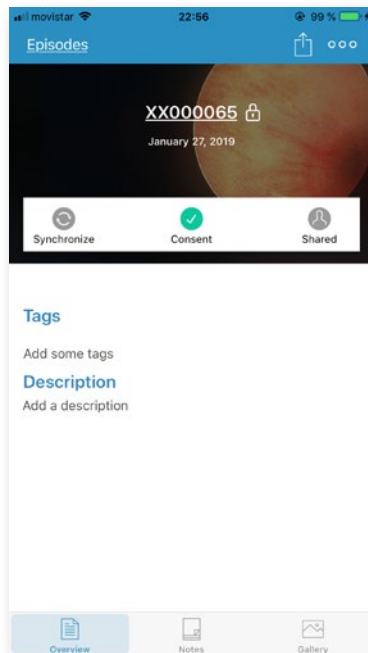
Green if episode is shared.

7. Single Episode View

Bottom Screen

Single Episode View

Swipe between Overview /Clinical Notes / Gallery in the bottom row



Click the word Tags to open Tags Editing Screen.

Click the word Description to open Description.



Overview is this single episode



Notes screen you can view or add new notes for the episode.

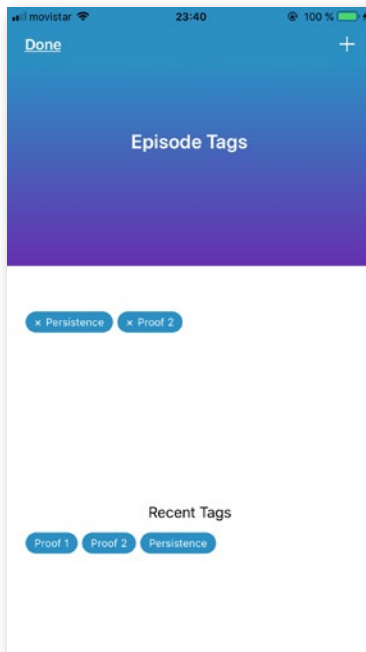


Gallery screen you can view photos, add new ones or even import photos to the case.

8. Tags & Notes Screen

Single Episode View

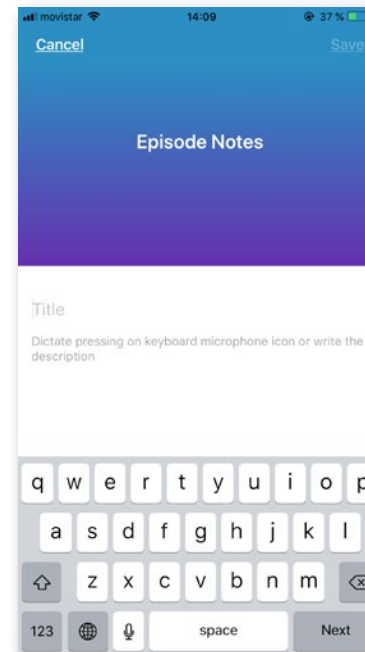
You will be able to edit almost every information of the episode and keep adding more information later.



To add a new tag you will have to tap on the “+” button and then you can add by typing or by voice.

You can also click on a previously used one.

You may delete tags by tapping on the “x” inside the tag.



Tap on Title to name the new Note, then the body to write the Note. Dictation can be activated at any moment.

